

Effortless Facts: October 2016 Edition

From Financial Compliance for Research!



*Faculty with 100% sponsored effort for the May-August term received activity surveys this week. **Recipients** should complete the survey and submit timely to SPARhelp. A response from an administrator is not appropriate.*



Reminder, the following workshops are available this month:

- ***Retroactive Salary Increase, Thursday, October 6th***
- ***Basics of Effort Reporting, Thursday, October 20th***
- ***ECRT, Wednesday, October 26th***
- ***Register at: <https://www.cfo.pitt.edu/fcr/workshops/register.php>.***



*The direct charging of **Clerical and Administrative (C&A)** salaries to a sponsored project is typically unallowable as these salaries are usually recovered as part of the indirect cost rate. C&A salaries charged directly to sponsored accounts are routinely audited - be sure that any of this activity in your area is compliant with guidelines.*



University policy assigns responsibility to the PI to communicate effort on sponsored projects and all other activities to administrative staff. Administrative staff are responsible only to ensure budget compliance on sponsored projects by cost sharing any effort reported by the PI that exceeds salary budgets.

