

## ***Effortless Facts: May 2017 Edition*** **From Financial Compliance for Research!**



**SPAR Subset Relationships** are comprised of three individuals: 1) Grantor, 2) Awardee, 3) Shared Employee. Any Subset relationship in which one or more of the associated individuals has been terminated or transferred since the Subset was established, **will be deleted**. For more information, click [here](#).



*May – August SPARs will be created in the first week of May. Please review these new SPARs in your area prior to the May 31, 2017 payroll distribution to ensure that accounts where effort has ended, or the account has been disabled all show 0% actual effort. This will **prevent inadvertent salary distributions that result in 0% effort statement lines** that may require certification. More information [here](#).*



*Summer Workshop dates have been scheduled. Registration is now available on our [website](#).*

# May 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3 Advanced SPAR & Cost Sharing Workshop 9:00 – 11:00 am	4	5 Pre-Review for Effort Coordinators Begins	6
		SPAR in query-only mode at 5:00 pm for month-end closing	SPAR in query-only mode for month-end closing	SPAR in query-only mode for month-end closing	SPAR in query-only mode for month-end closing	
7	8	9	10 Basics of Effort Reporting Workshop 9:00 – 11:00 am	11	12	13
	SPAR becomes available for update at 6:00 am					
14	15	16	17	18	19	20
					SPAR in query-only mode from Midnight - 11:00 am for payroll processing	
21	22	23	24	25	26	27
28	29	30	31	JUN 1	2	3
	Memorial Day					