




# ***Effortless Facts: August 2017 Edition***

## **From Financial Compliance for Research!**

 The **deadline for certification** of January-April 2017 effort statements is Monday, July 31. Any uncertified effort as of 7:00 am Tuesday, August 1 will be written off to the grant department's 02 account. Please review the following tools in ecr to ensure all effort is certified in your area:

1. The Associated Certifiers Tab on your home page
2. The PI WorkList from the Reports /Monitoring option
3. The Department Dashboard from the Manage menu option

 Effort percentages are entered on SPARs based on the **PI's reasonable estimate of the planned level of effort** devoted to an activity. Faculty are responsible to be aware of their level of effort on activities and to communicate with their department fiscal administrators any significant change from planned levels. These changes should result in a SPAR modification.

 Cost sharing related to **retroactive salary increases** should now use the "R" cost share code. Cost sharing related to **Research Specialist (R50) Awards** should now use the "S" cost share code as per the recent email from Bev Zern, which can be found [here](#).

 Additional training session dates have been added to our registration [website](#). Openings are available for all workshops.

# August 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Write-Off of Uncertified Effort at 7:00 a.m.	2 ECRT Workshop 1:30 – 3:30 p.m. SPAR in query-only mode at 5:00 p.m. for month-end closing	3 SPAR in query-only mode for month-end closing	4 SPAR in query-only mode for month-end closing	5
6	7 SPAR becomes available for update at 6:00 am	8	9 Introduction to SPAR Workshop 9:00 – 11:00 a.m.	10	11	12
13	14	15	16	17 Advanced SPAR & Cost Sharing Workshop 9:00 – 11:00 a.m.	18 SPAR in query-only mode from Midnight - 11:00 am for payroll processing	19
20	21	22 Introduction to SPAR Workshop 9:00 – 11:00 a.m.	23	24	25	26
27	28	29	30	31 Advanced SPAR & Cost Sharing Workshop 9:00 – 11:00 a.m.	SEP 1	2