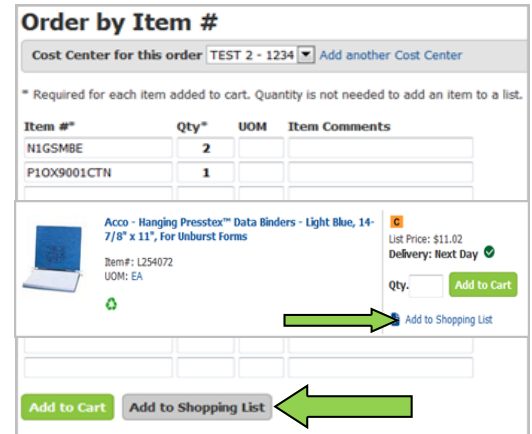


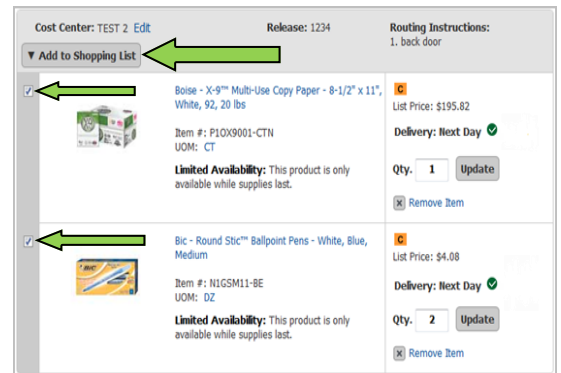
Supra Office Solutions Creating Personal Shopping Lists , continued

1 CREATING A SHOPPING LIST WHILE YOU SHOP
 You can create a shopping list while you are in shopping mode. You will see two buttons, **Add to Cart** and **Add to List**. Clicking on the **Add to List** button will add the item to a personal shopping list, either new or existing.

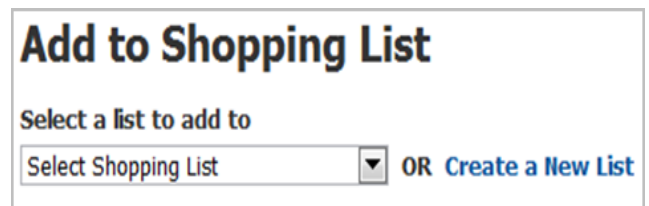


2 ADDING ITEMS FROM YOUR SHOPPING CART
 Remember if you add the items to your list they are not in your shopping cart! An easier way to create the list while shopping is to add the items to your cart then create your shopping list.

When you are in your **Shopping Cart**, check the **Box** to the left of the items you want to add and then click **Add to Shopping List**.



3 ADD ITEMS TO NEW OR EXISTING LIST
 Click **Create a New List** or select an **Existing List** from the dropdown box. Then continue as if creating a list using the steps on the prior page.



4 CONFIRMATION OF ADDED ITEMS
 A confirmation screen will appear to display how many items have been added.

Remember:
 You must click **Continue Shopping** to return to your shopping cart.

