
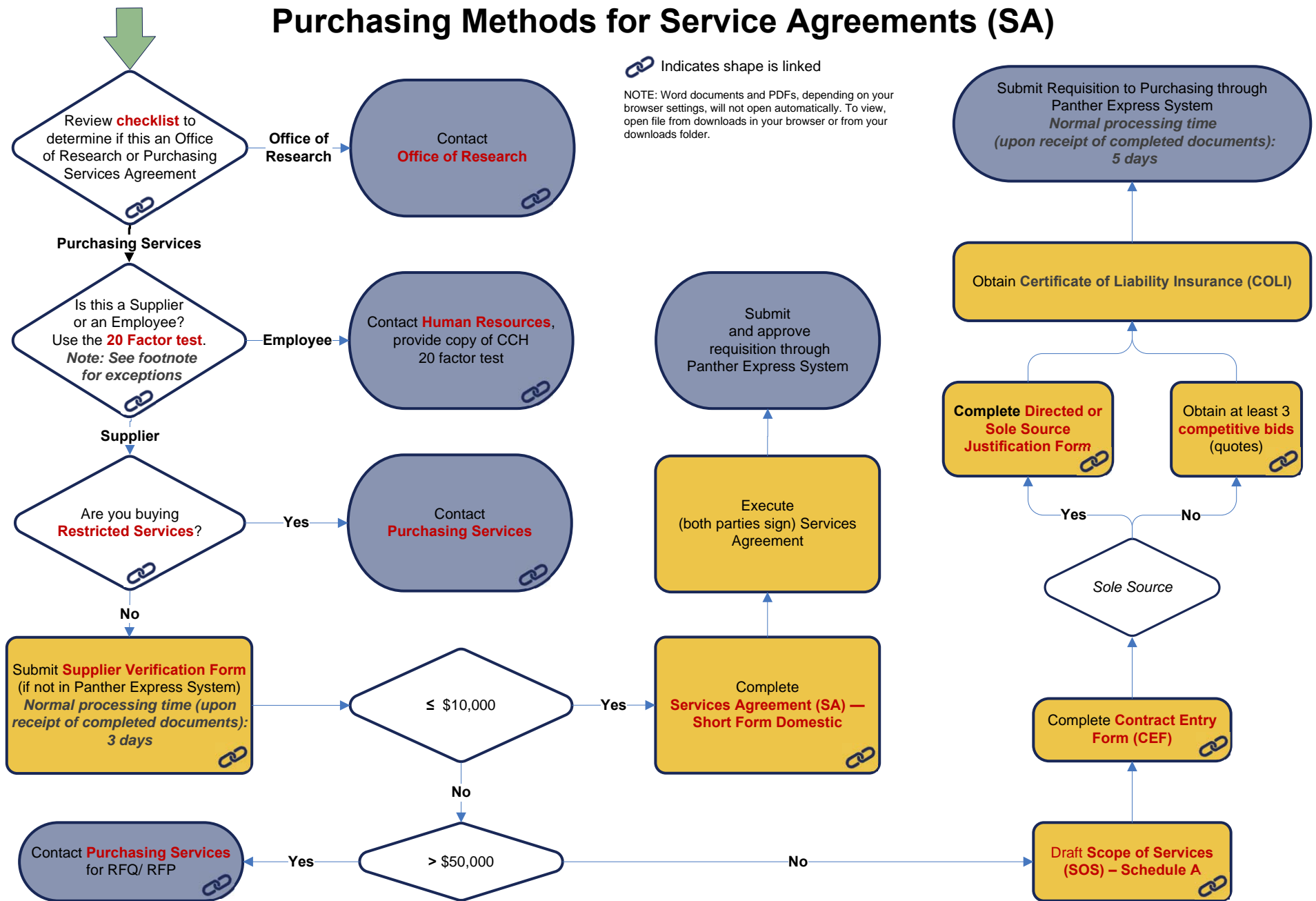


Purchasing Methods for Service Agreements (SA)

 Indicates shape is linked

NOTE: Word documents and PDFs, depending on your browser settings, will not open automatically. To view, open file from downloads in your browser or from your downloads folder.



FOOTNOTE

You do not need to complete the 20-Factor Test if:

1. The individual is incorporated (i.e. Corporation, Corp, Incorporated or Inc. is part of the individual's name).
2. The individual is
 - A sporting official for intercollegiate athletic events;
 - An announcer or commentator for athletic events;
 - An academic program review consultant (this includes accreditation team members);
 - A performer, entertainer, or professional athlete; i.e., a non-employee who provides entertainment services to the university for a fee.

- A guest speaker; i.e., a non-employee who provides services to the university for a fee or honorarium in which one-time lectures, discourses, or presentations are given;
- A series editor, copy editor, manuscript reader, or book designer, or;
- Trainers and consultants under contract to present seminars for the Pennsylvania child welfare resource center.