

**UNIVERSITY OF PITTSBURGH
SPONSORED PROJECTS ACCOUNTING
SPONSORED PROJECT ATTRIBUTES ON THE RPAR105 REPORT**

The following is a list of sponsored project attributes and associated definitions included on the Sponsored Project Account Activation Report (RPAR105):

<u>ATTRIBUTE</u>	<u>DEFINITION</u>
Abbrev Title	The Brief Project Title from the Detailed Award Budget form (0202).
Acct Rlshp	The Account Relationship is an attribute assigned to Project ID that identifies whether an award is accounted for with one Project ID (an "Independent" account) or multiple Project ID's (one "Master" account plus one or more "Sub" accounts).
Activation Date	The date that a project is activated in the Research Proposal and Accounting (RPA) system.
Agency Class	Identifies the agency or agency category awarding funds for a sponsored project.
Agency Dept	Only applicable on awards from Allegheny County or the Commonwealth of Pennsylvania, this identifies the name of the department within either agency.
Agency Name	Identifies the name of the agency awarding funds for a sponsored project.
Agency Type	Identifies the type of agency awarding funds for a sponsored project: Federal, State Govt, Local Govt, Foundation, Company or Other.
Award Begin Date	For single year awards, this is the date the award commences. For multi-year awards that require a new Project ID each year, this is the date the current budget period commences. For multi-year awards that do <u>not</u> require a new Project ID each year, this is the date the competitive segment commences as identified in the first year's notice of award.
Award End Date	For single year awards, this is the date the award expires. For multi-year awards, this is the date the current budget period expires, regardless of whether or not a new Project ID is required each year.
Award ID	The specific identification number by which an award is known to the awarding agency.
Billing ID	The specific six-digit accounting identification number by which an award is identified by the University in PRISM. Also, the accounting mechanism by which an award that requires multiple Project IDs (e.g., collaborative projects, multiple indirect cost rates, etc.) is summarized for billing and financial reporting purposes to the awarding agency and is used in conjunction with Account Relationship. Billing ID matches Project ID when Project ID is coded as "independent" or "master." Billing ID does not match Project ID when Project ID is coded as "subaccount."

<u>ATTRIBUTE</u>	<u>DESCRIPTION</u>
Calc Meth	Single digit code that identifies the base of application for the indirect cost calculation on a project: 1 (modified total direct costs), 3 (include all), 5 (exclude all), or 0 (zero indirect cost rate). Specific subcode exceptions can also be identified for a sponsored project in RPA to comply with sponsor limitations.
CFDA No	The identifying number that a federal program is assigned in the Catalog of Federal Domestic Assistance (CFDA) which is required for Single Audit reporting purposes by the University. https://www.cfda.gov/ .
Continue Award	Identifies whether a project is a new award with no previous years or a competitive renewal (N); a continuing award that requires a new Billing ID each year (Y); or an add-on to an existing project (A).
Contract Type	The type of agreement between the University and the awarding agency for a sponsored project: Cost Reimbursable, Fixed Price, Hybrid (Cost Reimbursable and Fixed Price), Time & Material, and Early Account (used until the notice of award is received).
Department	Identifies the University department number and name of the department responsible for performing the project.
Document No	Unique identification number assigned by the federal awarding agency for drawdown and FFR reporting on various letters of credit.
Emp No	Unique employee number from the University payroll system used in RPA to identify the Principal Investigator named on a project in PRISM.
Expd Auth	Identifies whether or not a DHHS award is subject to Expanded Authorities per the NOA.
FFR Days Due	The number of days after the end date of an award that a report is due to the awarding agency as stated in the award agreement. If not stated, a standard of 90 days for direct and 60 days for federal pass through are used.
Function Code	Identifies the University activity on which expenses are classified for NACUBO and Uniform Guidance financial reporting purposes.
Gen Purp Code	Used to identify a variety of requirements such as: projects subject to Executive Level II Salary Cap Limitations, or State projects with an audit requirement.
Indirect Cost Type	Identifies whether an account is classified as on-campus or off-campus for indirect cost application purposes. See Section C of Exhibit II in the CFO's annual F&A (Indirect) Cost Rate memorandum to the University community at https://www.cfo.pitt.edu/rca/ca_rateinfo.html for guidance.
Master Proposal ID	Seven digit "Institution Number" (which usually begins with a zero) plus a two digit, sequential, action number, assigned by the Office of Research to identify the lead PI or department on an award that involves two or more PIs or departments.
Payment Method	Identifies the type of reimbursement to or invoicing by the University.

<u>ATTRIBUTE</u>	<u>DESCRIPTION</u>
PI	Identifies the first and last name of the University Principal Investigator for a sponsored project, based upon the employee ID in payroll.
Prev Project ID	Identifies the previous year's Billing ID for certain multi-year awards that change Billing ID's annually. Mainly utilized on letter-of-credit awards for projects with a Account Relationship of Master or Independent only (not utilized on subaccounts).
Prime Agency	Used only when the University of Pittsburgh is the sub-recipient of a <u>federal</u> award from a pass-through entity, this field identifies the federal agency name on the prime award. This field is left blank if the University is directly funded by a federal agency or the original source of funds is a non-federal entity.
Prime Award ID	Used only when the University of Pittsburgh is the sub-recipient of a <u>federal</u> award from a pass-through entity, this field identifies the federal agency's identification number on the prime award and must be provided by the pass-through entity. This field is left blank if the University is directly funded by a federal agency or the original source of funds is a non-federal entity.
Project Begin Date	The date that a single or multi-year award commences as identified in the notice of award.
Project End Date	For single year awards, this is the date the award expires. For multi-year awards, this is the date the competitive segment expires, regardless of whether or not a new Project ID is required each year.
Project ID	The University's unique six digit accounting number identifying a sponsored award.
Project Title	Complete project title from the NOA.
Proj Spec Code	Used to identify a split salary cap limitation of Executive Level I or II between a master and subaccounts.
Proposal ID	Seven digit "Institution Number" assigned by the Office of Research to track sponsored proposals in their InfoEd system until the account is activated.
Prop Subm Form ID	Unique identification number assigned by the Office of Research to track each Sponsored Programs Submission Form (0136) received.
Rate	Identifies the indirect cost rate charged against applicable expenses for the indirect cost calculation process.
Res Acct	Two digit code that identifies the Sponsored Projects Accountant responsible for post award accounting, financial reporting and billing to sponsors.
SNAP	Identifies whether or not an NIH award is subject to its Streamlined Noncompeting Award Process (SNAP).
Source Code	Identifies the source of funds for various accounting and reporting purposes for sponsored projects in Entity 05.