Payments to Foreign Nationals

Generally, the WePay™ application cannot be used to make payments to foreign nationals. However, if a participant is a U.S. citizen or a permanent resident alien (“green card” holder) then we can apply the same tax withholding and reporting rules applicable to a U.S. person and process the payment through the WePay™ system. Please see the WePay™ policy on this point, located at: http://www.cfo.pitt.edu/policies/Policy05-11-01WepayStoredValueCard.html.

If a participant is not a U.S. citizen or permanent resident alien (“green card” holder) then the payment should not be processed through the WePay™ system. The payment should be made by a disbursement request (check) and requires additional information and documentation. Please refer to http://cfo.pitt.edu/pexpress/payments/foreignNationals.php for details on making payments to a Foreign National. Submit foreign national payment requests and questions to foreignnationaltaxoffice@cfo.pitt.edu.