

# **Effortless Facts September 2018 Edition**

## **From Financial Compliance for Research!**



*Congratulations and a huge THANK YOU to all Effort Coordinators! Your persistence helped to achieve **100% compliance in effort certification** for the January – April 2018 Period of Performance. Since the inception of ecrf at the University in July 2012:*

*102,145 – Number of statements electronically certified*

*36 – Number of uncertified statements written-off*

*Your role in this process – PRICELESS!!!*



*Pesky 0.00% federal lines on ecrf effort statements require certification. Effort lines are created when payroll is distributed to an account listed on an employee's SPAR. Subsequent modification to remove all the effort reverses the salary distribution resulting in a 0.00% effort line. If the account is federal, the line will require certification. Please review SPARs in your area prior to the distribution of September payroll for the presence of effort on federal awards that have ended. Modification now to end the effort distribution will prevent the creation of a 0.00% effort line and the later need for its certification.*



*Recently, a **SPAR and ecrf security analysis** was provided to RC Administrators (Department Administrators in the School of Medicine). This analysis identifies missing components necessary for user access to continue beyond December 31, 2018:*

*a. Receipt in FCR of an authorized access form.*

*b. Completion of mandatory training requirements.*

*As of January 1, users without access forms or required training will have access terminated. Please contact your RC or Department Administrator to determine if you are at risk of losing access.*

*For more detailed information on the roles available in SPAR and their corresponding rights, click [here](#).*



*The **deadline for completion of the mandatory training** workshops for SPAR and ecrf is December 31, 2018. Registration for workshops is available on our [website](#). If you are trying to register for a workshop that is full, please add your name to the waitlist so that we can gauge demand.*

**FCR Website:** <http://www.cfo.pitt.edu/fcr/index.php>

**Contact Us:** [SPARhelp@cfo.pitt.edu](mailto:SPARhelp@cfo.pitt.edu)

# September 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
	Labor Day		SPAR in query-only mode at 5:00 pm for month-end closing	SPAR in query-only mode for month-end closing	SPAR in query-only mode for month-end closing	
9	10	11	12	13	14	15
	ecrt Pre-Review for Effort Coordinators Begins					
	SPAR in query-only mode for month-end closing	SPAR becomes available for update at 6:00 am				
16	17	18	19	20	21	22
					SPAR in query-only mode from Midnight - 11:00 am for payroll processing	
23	24	25	26	27	28	29
		National Research Administrator's Day Thank you for the wonderful job you do!				
30						