

To: PantherExpress System Users
From: eprocurement@list.pitt.edu
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Information Technology Software Store Punchout

We are pleased to announce the addition of the **Information Technology Software Store** as a punchout supplier in the PantherExpress system.

Software purchased through Computing Services and Systems Development's Software Distribution Services can now be made via this convenient, online store through PantherExpress. This new online store replaces paper requisitions when purchasing or renewing University site-licensed software for your department.

The Software Store provides a number of benefits:

- **Convenient:** Purchase or renew your departmental software through PantherExpress, the same online system you use for your other University procurement needs.
- **Intuitive:** Find software quickly through a simple and powerful online search.
- **Efficient:** Submit your orders **electronically** eliminating the need for paper requisitions.
- **Payments:** Payment information for your software orders through the Software Store will appear on your level reports with a PantherExpress PO number.

Please note: All purchases made from the Information Technology Software Store must use an account code with a 6081 subcode.

Additional details about the Software Store are available on Computing Services and Systems Development's Web site at <http://technology.pitt.edu/softwarestore>.

The PantherExpress System Solutions Team

